

# Seller Financing Contract

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- ☒ Collect Payment
  - ☒ put contact in agile
  - ☒ add name to the deal associated with and move deal to seller financed
  - ☒ email contact them a welcome letter
  - ☒ update trello task to brian to sold status
  - ☒ update shared website with brian
  - ☒ go to docuSign and write up contract and send to new buyer Forms - 2017 SF Contract
  - ☐ put loan in zimplemoney and email them welcome letter
  - ☐ authorize.net update recurring payments
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