

Finding Effective Solutions

This checklist can help you find solutions for problems and put them in effect. Useful tools to keep around while following the checklist: Pencil/Pen and paper

- ☐ What is the root of the problem? What had started it?
- ☐ What are some solutions for this problem? (This is a brainstorm, there are no bad ideas)
- ☐ If there are any ideas that work well together, add them together!
- ☐ If there are any issues that could come up with the solutions, make sure you edit your ideas to insure the best effect
- ☐ Narrow down your solutions to your top 3 (these are your first go-to solutions)
- ☐ Try out your first idea. Give it time to work. The smaller the problem, the less time you will need. The bigger the problem, more time should pass
- ☐ If little to nothing positive happens, try out your next idea. Make sure that when something doesn't work, try and find out what was wrong and how you can fix it!