

PROCESSING CHECKLIST

- | | |
|-----------------------------------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> BORROWER'S AUTHORIZATION | <input type="checkbox"/> COPY OF ID |
| <input type="checkbox"/> COPY OF SOCIAL SECURITY CARD | <input type="checkbox"/> INCOME (30 DAY PAYSTUBS, OTHER) |
| <input type="checkbox"/> ASSETS (2 MONTHS BANK STATEMENTS, IRA, 401K, RETIREMENT, GIFT) | <input type="checkbox"/> W2'S (2 YEARS) |
| | <input type="checkbox"/> TAXES (2 YEARS) |

LOAN INFORMATION

- | | |
|--------------------------------------|----------------------------------------|
| <input type="checkbox"/> LENDER PAID | <input type="checkbox"/> BORROWER PAID |
| <input type="checkbox"/> FHA | <input type="checkbox"/> VA |
| <input type="checkbox"/> CONV | <input type="checkbox"/> OTHER |

LOAN PROGRAM

- | | |
|--------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> W2 ONLY | |
| <input type="checkbox"/> 1 YEAR TAX RETURNS | <input type="checkbox"/> 2 YEAR TAXES |
| <input type="checkbox"/> 1% DOWN PAYMENT | <input type="checkbox"/> NO DOC LOAN |
| <input type="checkbox"/> DOWN PAYMENT ASSISTANCE | <input type="checkbox"/> OTHER |

INCOME

- | | |
|----------------------------------------|--------------------------------------|
| <input type="checkbox"/> PAYSTUBS | <input type="checkbox"/> RENTAL |
| <input type="checkbox"/> RETIREMENT | <input type="checkbox"/> ALIMONY |
| <input type="checkbox"/> CHILD SUPPORT | <input type="checkbox"/> FOSTER CARE |
| <input type="checkbox"/> DISABILITY | <input type="checkbox"/> OTHER |

ASSETS

- | | |
|--------------------------------------------------|--------------------------------|
| <input type="checkbox"/> BANK STATEMENTS | <input type="checkbox"/> 401K |
| <input type="checkbox"/> IRA | <input type="checkbox"/> GIFT |
| <input type="checkbox"/> SCHEDULE OF REAL ESTATE | <input type="checkbox"/> OTHER |

CREDIT

☐ STUDENT LOANS

☐ MODIFICATION

☐ DISPUTES

☐ FORECLOSURE

☐ SHORT SALE

LIABILITIES

☐ TAX

☐ LIENS

DISCLOSURES

☐ DISCLOSURES SENT

☐ FILE SUBMITTED

☐ APPRAISAL ORDERED

☐ 1004 ORDERED

☐ TERMITE ORDERED

☐ TERMITE CLEARANCE RECEIVED

☐ WETSIGNED RECEIVED

☐ 4506 RESULTS IN

☐ SS89 RESULTS IN

☐ DISCLOSURES SIGNED

☐ FILE APPROVED

☐ APPRAISAL REPAIRS NEEDED

☐ 1004 COMPLETED

☐ TERMITE REPAIRS NEEDED

☐ WETSIGNED ORDERED

☐ 4506 ORDERED

☐ SS89 ORDERED

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