Final Study Abroad Checklist

Before you leave CAMPUS

$$$ 101: STUDY GRANTS, HOUSING SURVEY, VISA FEES

- [ ] STUDY GRANTS for UNCOVERED MEALS (CIEE, DIS, IES, University Enrolls ONLY): This will be processed through direct deposit 4-6 weeks prior to your departure.
- [ ] HOW TO SET UP DIRECT DEPOSIT: Complete this form (http://tinyurl.com/oxydd) & Submit to Payroll @ AGC #114
- [ ] IF APPLICABLE: Finish your Housing Survey (Look in your email: "Reminder-Housing Meal Study Grants Survey")
- [ ] VISA FEE REIMBURSEMENT: Any amount above $100 for Visa processing can be reimbursed. Submit your receipts to IPO before your departure (otherwise it will not be accepted)

COMPLETE ALL CLEARANCE FOR OXY

- [ ] Academic Issues: NO Ds or Fs on Final Grades, or Incompletes the semester prior to participation)
- [ ] Financial Aid
- [ ] Student Conduct
- [ ] Student Accounts

IPO PORTAL: http://oxy.edu/ipoportal

- [ ] ENTER: Passport Information Before you Leave (Seriously, this is for the sake of your safety)
- [ ] PRINT & CARRY: "Visa Certification Letter" (look for it on the left column)
- [ ] REVIEW: Agreement to Participate I, II and III
- [ ] STUDY GRANT LETTER: Will be uploaded soon before your departure for review.

CHANGE YOUR MAIL FORWARDING ADDRESS

- [ ] UPDATE in http://my.oxy.edu: Select "Student Services" and "Address Update and Phone number"

AND When you are FINALLY DONE WITH YOUR FINALS! :)

- [ ] Education Abroad Handbook: http://online.anyflip.com/kwzv/onwx/#p=1
- [ ] Orientation Powerpoint: http://online.anyflip.com/kwzv/vequ/#p=1
- [ ] Factsheet 2017-2018: https://drive.google.com/file/d/0B8teWCfbl5iVODJvbm9EQ3ZpZzQ/view?usp=sharing
- [ ] Health & Safety: http://oxy.edu/international-programs-office/study-abroad/semester-abroad/pre-departure
- [ ] ** Power of Attorney: Authorize a family member or trusted friend to handle your affairs while you are abroad.

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