How to Publish a Checklist

Hopefully we made publishing a checklists so simple you won't need an explanation. However, just in case, here's a quick checklist on how to publish a checklist, along with some simple and helpful tips.

How to publish a checklist:

1. Sign up for a free account: https://www.checkli.com/register
2. Click "Add New" checklist or the "+" icon.
3. Add a catchy title and description.
4. Add tasks and subtitles.
5. Select or upload a featured image (be sure to add a caption and alt tag so your checklist gets ranked high in search engines.
6. Select type of bullets and column style in the right sidebar.
7. Select "Publish" in the right sidebar.
8. Choose a category.
9. Click "Yes, Publish on the web".

Helpful hints:

10. Complete your profile (Name, description, web address, etc) https://www.checkli.com/a/user/settings
11. Personalize your account with your branding: https://www.checkli.com/a/user/personalize
12. You can add links in tasks to your site in a natural, non spammy, way.
13. Upload a unique featured image from one of these free stock photo websites: http://checkli.com/s/58cd767689e4a

Make and Share Free Checklists
checkli.com