

Dinner Party Checklist

Whatever the occasion - holiday party, friend's dinner, birthday, etc., here is a complete list of everything to consider.



Bar

- ☐ Cocktail napkins
- ☐ Beverage cooler or tub to chill beers and wine
- ☐ Bottle opener
- ☐ Bowls for nuts
- ☐ Water pitcher
- ☐ Cloth runner for the bar top
- ☐ Dry towels
- ☐ Red & white wine
- ☐ Beer
- ☐ Liquor + mixers
- ☐ Ice

Dining Table

- ☐ Tablecloth liners or tabletop runner
- ☐ Linen napkins
- ☐ dinner plates

- ☐ Water glasses
- ☐ Wine glasses
- ☐ Silverware
- ☐ Bread basket with linen cloth
- ☐ 1 or more centerpiece for the table (depending on its length)
- ☐ Place cards for seating arrangement
- ☐ Candles

Buffet Style Meal

- ☐ Tabletop runner under the food trays
- ☐ Platters, trays and bowls to serve the food
- ☐ Serving utensils (large spoons, forks and tongs)
- ☐ Tiered servers for better space utility

Etc.

- ☐ Hand towels for bathroom
- ☐ Wreath for front door
- ☐ Decorations for fireplace or mantel, side tables, coffee table, etc.
- ☐ Wood for fireplace (if applicable)
- ☐ Clean front garden & rake any stray leaves in front of home (if applicable)

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