

Finance Audit Checklist

The purpose of a finance audit is threefold. First is to confirm that procedures are in place to govern a business to obtain optimum profit levels

- ☐ Budgets and Financial Statements
- ☐ Transaction Documentation
- ☐ Revenue and Sale Costs
- ☐ Expense Approvals
- ☐ Accrual Accounts
- ☐ Trial Balance
- ☐ Separation of Duties
- ☐ Major Contracts
- ☐ Bylaws and Meeting Minutes
- ☐ Confirm Regulatory Compliance