

10 Productivity Tips for Business Owners and Entrepreneurs

Whether you are a business owner or an entrepreneur, productivity is key for your success. Habits, lifestyle, discipline, and technology matter.



- 1. Create a To-do List
- 2. Get rid of unnecessary things
- 3. Use a Learning Management System (LMS)
- 4. Take Breaks
- 5. Take advantage of technology
- 6. Remind yourself of the “why” behind your business
- 7. Manage your energy
- 8. Cultivate self-discipline
- 9. Remove distractions
- 10. Coffee O'clock