

HOUSEKEEPING CHECKLIST FOR A MESSY HOUSE



Kitchen Cleaning Tasks

- ☐ Clean up dishes, pots and pans (make sure sink empty)
- ☐ Wipe down kitchen counters, table, and stove top
- ☐ Sweep and mop floor
- ☐ Clean out refrigerator { especially if having overnight guests }
- ☐ Run dishwasher and later empty it
- ☐ Empty trash can and recycling
- ☐ Change out kitchen towels

Bathroom Cleaning Tasks

- ☐ Clean toilet
- ☐ Clean mirror
- ☐ Clean or replace shower curtain
- ☐ Confirm enough toilet paper
- ☐ Sweep and mop floor
- ☐ Wipe down sink and counter
- ☐ Clean bathtub/shower stall
- ☐ Put out nicer towels and change hand towels
- ☐ Empty trash can
- ☐ Vacuum or wash bath rugs

Entryway Cleaning Tasks

- ☐ Sweep and clean up front door area
- ☐ Make sure space to hang coats or place shoes
- ☐ Vacuum or clean floor
- ☐ Remove clutter
- ☐ Dust

Living or Family Room Cleaning Tasks

- | | |
|--|--|
| <input type="checkbox"/> Remove clutter from flat surfaces and other areas of room | <input type="checkbox"/> Clean and tidy seating areas such as couches and chairs |
| <input type="checkbox"/> Empty trash can | <input type="checkbox"/> Dust |
| <input type="checkbox"/> Vacuum or clean floor | |

Guest Bedroom Cleaning Tasks

- | | |
|---|---|
| <input type="checkbox"/> Change bed lines and make beds | <input type="checkbox"/> Provide guest towels |
| <input type="checkbox"/> Remove clutter from flat surfaces and other areas of rooms | <input type="checkbox"/> Empty trash can |
| <input type="checkbox"/> Vacuum or clean floor | <input type="checkbox"/> Dust |

Anywhere Else Guests will Go cleaning Tasks

- | | |
|---|--|
| <input type="checkbox"/> Remove clutter from flat surface and throughout room | <input type="checkbox"/> Empty trash can |
| <input type="checkbox"/> Dust | <input type="checkbox"/> Vacuum or clean floor |

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