

4th July Party Checklist

America's Independence Day is fast approaching, and we're all planning how to celebrate our stars and stripes with our family and loved ones! However, preparing for a party can be demanding – that's why we've devised this 4th of July party-planning checklist for you to use! Make sure you've completed the items on this checklist to ensure a successful, relaxing weekend.



Invitation checklist

- ☐ Are all the invitations sent?
- ☐ Have you called/emailed your guests and specified the party's start time?
- ☐ Does anybody need transportation to the party?
- ☐ Have your guests RSVP'd?
- ☐ Have you made enough food based on how many people are coming?

Food and cutlery checklist

- ☐ Are the meats marinated?
- ☐ Has the barbecue been cleaned?
- ☐ Have you checked if it's working properly?
- ☐ Are the sides made already?
- ☐ Are there enough dishes to serve the sides on?
- ☐ Have you bought the drinks?
- ☐ Are there enough glasses and plates for everybody?

Furnishings checklist

- ☐ Is the table laid?
- ☐ Have you taken out your blue and red table cloth, as well as napkins to go with it?
- ☐ Is there a traditional 4th of July centrepiece on the table?
- ☐ Have the carpets been cleaned?
- ☐ Have you vacuumed the sofa and the drapes?
- ☐ Have you kept enough chairs on the lawn?
- ☐ Are all the decorations up?

Cleanliness and hygiene checklist

- ☐ Are the lawn, patio, staircase, and washrooms clean?
- ☐ Are the soap dispensers in the washroom refilled?
- ☐ Has the lawn been mowed?
- ☐ Are there enough tissue rolls in the washroom?
- ☐ Are there enough trash bins around the house? You should make sure to put one near the barbecue area, and a large one near where the guests will be seated.

Activities checklist

- ☐ Do you have all the supplies for the activities you've planned? Make sure to include prizes for any activities that require them.
- ☐ Do you have printouts of the rules and guidelines of the games?
- ☐ If you need special furniture/furnishings for the games, are they in place?

Make and Share Free Checklists
checkli.com