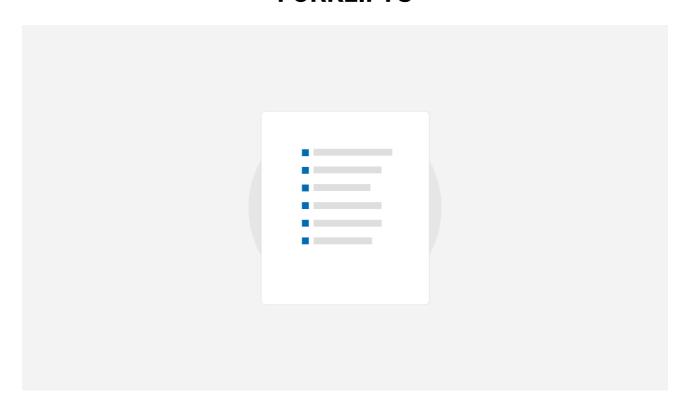
SAMPLE CHECKLIST FOR PRE-OPERATION OF FORKLIFTS



A. Fluid Leve

1. The following fluid level is within manufacturers' specifications:		
(a) Battery water level;		
(b) Fuel level;		
(c) Engine oil level;		
(d) Radiator water level;		
(e) Transmission oil level;		
(f) Hydraulic fluid level; and		
(g) Brake fluid level.		
B. Lights		
2. The following lights are in good working condition:		
(a) Headlights (high beam)		
(b) Reverse indicator		
(c) Brake indicator		
(d) Hazard lights		

C. Adjustments to suit operator's view	N
3. The following adjustments are made to suit the	e operator's view:
(a) Driver seat	
(b) Rear view mirror	
E. Brakes	
4. Foot brake is able to hold and stop the forklift	smoothly.
5. Parking brake is able to hold the forklift when p	parked.
D. Tyres	
6. Tyres are inflated and free of excessive wear of	or damage.
7. Tyre nuts are tight.	
8. Tyres have adequate thread.	
B. Lift or lower system	
9. Controls of the lift or lower system are able to move freely.	
10. Lift or lower system is able to return to neutra	al when released.
F. Others	
11. The battery connecting terminals are tight an	d free of exterior defects.
12. Battery covers and guarding over other hazar	dous parts are in place and secured.
13. There are no visible signs of leakage (e.g., oil	, water).
14. Operator's seat is free of visible defects.	
15. Ensure the following is in good working cond	ition:
(a) Rear view mirror	
(b) Seat belt	
(c) Mast or forks	
(d) Fan belt	
(e) Lifting chain	
(f) Lifting hose	
(g) Limit switches	
(h) Hour meter gauge and other gauges on the in	strument pane

(i) Battery charge or discharge indicator	
(j) Horn	
(k) Hydraulic control lever	
(I) Reverse warning buzzer	
(m) Backup alarm	Make and Share Free Checklists
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