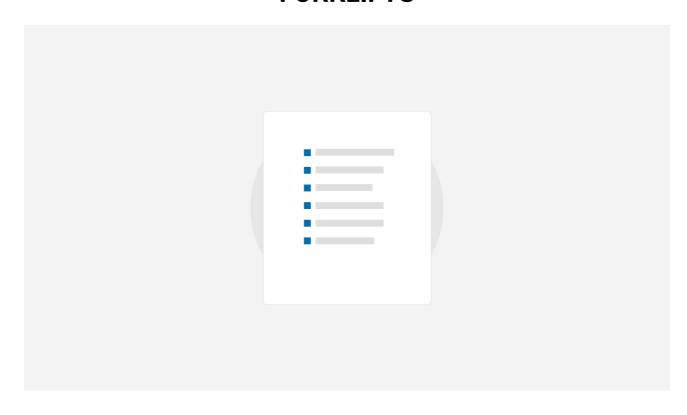
SAMPLE CHECKLIST FOR PRE-OPERATION OF FORKLIFTS



A. Fluid Leve

1. The following fluid level is within manufacturers' specifications:		
(a) Battery water level;		
(b) Fuel level;		
(c) Engine oil level;		
(d) Radiator water level;		
(e) Transmission oil level;		
(f) Hydraulic fluid level; and		
(g) Brake fluid level.		
B. Lights		
2. The following lights are in good working condition:		
(a) Headlights (high beam)		
(b) Reverse indicator		
(c) Brake indicator		
(d) Hazard lights		

C. Adjustments to suit operator's v	iew	
3. The following adjustments are made to sui	t the operator's view:	
(a) Driver seat		
(b) Rear view mirror		
E. Brakes		
4. Foot brake is able to hold and stop the fork	lift smoothly.	
5. Parking brake is able to hold the forklift wh	en parked.	
D. Tyres		
6. Tyres are inflated and free of excessive we	ar or damage.	
7. Tyre nuts are tight.		
8. Tyres have adequate thread.		
B. Lift or lower system		
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9. Controls of the lift or lower system are able	to move freely.	
10. Lift or lower system is able to return to ne	utral when released.	
F. Others		
11. The battery connecting terminals are tight	and free of exterior defects.	
12. Battery covers and guarding over other ha	zardous parts are in place and secured.	
13. There are no visible signs of leakage (e.g.,	, oil, water).	
14. Operator's seat is free of visible defects.		
15. Ensure the following is in good working co	ondition:	
(a) Rear view mirror		
(b) Seat belt		
(c) Mast or forks		
(d) Fan belt		
(e) Lifting chain		
(f) Lifting hose		
(g) Limit switches		
(h) Hour meter gauge and other gauges on th	e instrument pane	

(i) Battery charge or discharge indicator	
(j) Horn	
(k) Hydraulic control lever	
(I) Reverse warning buzzer	
(m) Backup alarm	Make and Share Free Checklists
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