

# How to Use Checkli

A few basic tips on how to use Checkli, the simplest way to make and share checklists.

- ☐ Simply click and start typing to add or edit tasks
- ☐ Click "Copy" to duplicate a checklist
- ☐ Download our free iOS mobile app here: <https://goo.gl/qnTSU7>
- ☐ Click "Share" to invite team members, or to share a checklist
- ☐ Grow your brand by publishing Checklist Templates for the world
- ☐ Search and copy free Checklist Templates from other experts
- ☐ Click the three dots next to each task for more task options
- ☐ Visit [help.checkli.com](https://help.checkli.com) if you have questions