

Cabin Departure Checklist

Tasks to be completed before leaving the cabin, revision 0.

- ☐ Sheets that were used have been washed.
- ☐ Sheets that were used have been dried.
- ☐ Sheets that were used have been put away or put back on the beds they came from.
- ☐ All beds that were slept in have been remade with clean sheets.
- ☐ All towels washed.
- ☐ All towels have been dried.
- ☐ All towels put away.
- ☐ Upper deck swept, if necessary.
- ☐ Middle deck swept, if necessary.
- ☐ Lower porch swept, if necessary.
- ☐ All three outside staircases swept, if necessary.
- ☐ Basement vacuumed, if necessary.
- ☐ Main floor vacuumed, if necessary.
- ☐ Top floor, if necessary.
- ☐ Grill gas supply is turned off at the tank and the grill is covered. (Wait till grill is cool.)
- ☐ Chairs on middle deck are stacked under the eaves of the house.
- ☐ Outside storage lockers are locked.
- ☐ Flag on the middle deck has been brought in, if necessary.
- ☐ Exercise weights are stored where nobody can trip on them.
- ☐ Mailbox has been checked and emptied.
- ☐ Campfire ring is completely free of warmth.
- ☐ Fireplace is completely cool.
- ☐ Fireplace flu is clos
- ☐ Area under fireplace has been swept.
- ☐ Tinderbox for fireplace is securely closed.
- ☐ Lawn has been mowed.
- ☐ Kitchen counter and stove has been wiped down..
- ☐ Stove burners have been covered.
- ☐ Dishes have been washed and put away.
- ☐ Perishable food has been removed from the cabinets, refrigerator, and freezer.

- ☐ Trash and recycling have been taken out.
- ☐ House phones are in their chargers.
- ☐ Kayaks have been pulled ashore.
- ☐ Kayak paddles are in the basement.
- ☐ Rowboat has been pulled out of the water and its drain plug has been removed
- ☐ Rowboat has been covered.
- ☐ Thermostat set to follow schedule.
- ☐ Water supply has been turned off.
- ☐ Femtocell has been unplugged.
- ☐ All windows have been closed and locked.
- ☐ Everyone has packed their toiletries and phone chargers.
- ☐ All fans and lights (especially outdoor lights) have been turned off.
- ☐ All doors have been locked.

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