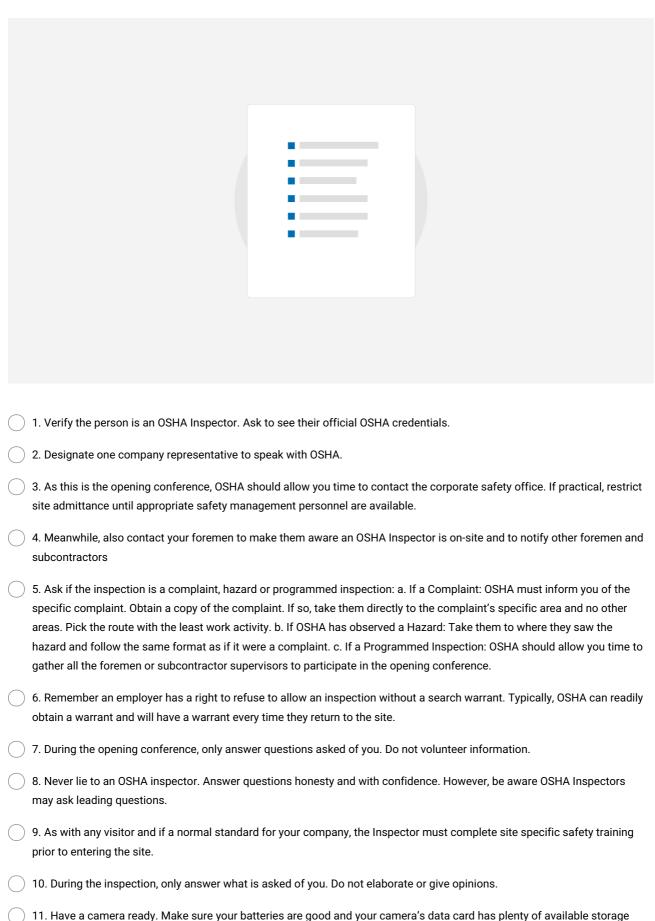
Free OSHA Inspection Checklist 2019

A free checklist to prepare for OSHA inspections. Copy, save, print, or download for free so you can prepare for an inspector to walk your site.



for pictures.

\bigcirc	12. If the OSHA inspector takes a picture, confirm what they are taking a picture of and you take the same photograph or video for your records.
	13. If the inspector finds a deficiency, immediately have someone correct it or take out of service. If a safety rule violation, correct it immediately. Take a picture of any corrective action taken. You want to document any information you think will help in a later conference.
	14. The OSHA Inspector may ask for private interviews with employees. This is an employee right guaranteed by federal law (OSHA 1926 1903.8). The inspector will probably ask this be one-on-one and typically will not allow you to be present.
	15. OSHA Inspectors are required to conduct a closing conference that typically immediately follow an inspection. This time is also when the OSHA Inspector will want to review files of training, safety meetings, weekly job walks, emergency action plan, OSHA 300 log etc. Typically, the information sought is for the current year and three years prior. Know where this information is located beforehand.
	16. The closing conference is an opportunity to promote the company's safety programs and commitment to safety and health. These factors OSHA considers in establishing penalty amounts. Be a good listener and take notes on all specific alleged violations identified by the OSHA Inspector. Initial fines can be \$12,675 per penalty in 2018, so effective communication is essential! Make and Share Free Checklists checkli.com