

Contract Process - Buyers (Supreme)



*****Upload All documents into DTR*****

Under Contract

- Contract executed (signed)
- Loan Pre-Approval Letter
- Submit Contract to Closing Attorney

Due Diligence

- Inspections
- Termite Certificate
- Homeowners Insurance
- Flood Insurance
- Survey
- Utilities (List obtained from Seller)

Post Due Diligence Period

- Inspection Repairs Requests Form Completed
- Required Repairs Done
- Repair documentations Obtained (receipts, invoices, pictures, bills, etc)

Loan Progress

- Estimated Loan Approval Date Confirmed
- Appraisal Ordered
- Loan Conditions Established

Loan Finalized

- Loan Conditions Meet
- Appraisal Done
- Loan Approved (Ready for Closing)

Pre-Closing

- Termite Certificate (Need for Closing?)
- Utilities Transfer Setup - (Ask Sellers for grace period post Closing Date)
- Final Walk-Through
- Deposit Check
- CD / HUD Reviewed

CLOSING DAY!

- Closing Instructions from Closing Company
- Buyer Funds Required
- Deposit Check (Seller Holding?)
- Termite Certificate (if needed)
- Necessary Documentations
- Utilities Transferred Today