Contract Process - Buyers (Supreme)



*****Upload All documents into DTR*****

Under Contract

- [ ] Contract executed (signed)
- [ ] Loan Pre-Approval Letter
- [ ] Submit Contract to Closing Attorney

Due Diligence

- [ ] Inspections
- [ ] Termite Certificate
- [ ] Homeowners Insurance
- [ ] Flood Insurance
- [ ] Survey
- [ ] Utilities (List obtained from Seller)

Post Due Diligence Period

- [ ] Inspection Repairs Requests Form Completed
- [ ] Required Repairs Done

- [ ] Repair documentations Obtained (receipts, invoices, pictures, bills, etc)

Loan Progress

- [ ] Estimated Loan Approval Date Confirmed
- [ ] Appraisal Ordered
- [ ] Loan Conditions Established

Loan Finalized

- [ ] Loan Conditions Meet
- [ ] Appraisal Done
- [ ] Loan Approved (Ready for Closing)

Pre-Closing

- [ ] Termite Certificate (Need for Closing?)
- [ ] Utilities Transfer Setup - (Ask Sellers for grace period post Closing Date)
- [ ] Final Walk-Through
- [ ] Deposit Check
- [ ] CD / HUD Reviewed

CLOSING DAY!

- [ ] Closing Instructions from Closing Company
- [ ] Buyer Funds Required
- [ ] Deposit Check (Seller Holding?)
- [ ] Termite Certificate (if needed)
- [ ] Necessary Documentations
- [ ] Utilities Transferred Today

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