

# Preschool or DayCare Diaper Changing Procedure

Please use the following preschool/daycare diaper changing procedure checklist daily to ensure that your classroom is in compliance with the health and safety rules defined by child care licensing



- Wash hands with soap and water and dry completely with a hand towel or paper towel
- Carry/bring the child to the changing table/surface, keeping soiled clothing away from you and any surfaces you cannot easily clean and sanitize after the change. Always keep a hand on the child
- Put on disposable hand gloves
- Removing necessary clothing from child
- Open soiled diaper and keep child's legs away from soiled diaper
- Clean the child's diaper area
- Remove the soiled diaper from child, roll, and dispense in garbage, along with hand gloves
- Put on a clean diaper, add diaper cream or any medications as needed, and redress the child
- Wash the child's hands with soap and water and dry completely with a hand towel or paper towel
- Wash hands with soap and water and dry completely with a hand towel or paper towel
- Clean and disinfect the diaper-changing surface. Dispose of the disposable paper liner if used on the diaper changing surface in a plastic-lined, hands-free, covered can. If clothing was soiled, securely tie the plastic bag used to store the clothing and send home
- Wash hands with soap and water and dry completely with a hand towel or paper towel
- Return the child to a supervised area