

Preschool or DayCare Diaper Changing Procedure

Please use the following preschool/daycare diaper changing procedure checklist daily to ensure that your classroom is in compliance with the health and safety rules defined by child care licensing



- ☐ Wash hands with soap and water and dry completely with a hand towel or paper towel
- ☐ Carry/bring the child to the changing table/surface, keeping soiled clothing away from you and any surfaces you cannot easily clean and sanitize after the change. Always keep a hand on the child
- ☐ Put on disposable hand gloves
- ☐ Removing necessary clothing from child
- ☐ Open soiled diaper and keep child's legs away from soiled diaper
- ☐ Clean the child's diaper area
- ☐ Remove the soiled diaper from child, roll, and dispense in garbage, along with hand gloves
- ☐ Put on a clean diaper, add diaper cream or any medications as needed, and redress the child
- ☐ Wash the child's hands with soap and water and dry completely with a hand towel or paper towel
- ☐ Wash hands with soap and water and dry completely with a hand towel or paper towel
- ☐ Clean and disinfect the diaper-changing surface. Dispose of the disposable paper liner if used on the diaper changing surface in a plastic-lined, hands-free, covered can. If clothing was soiled, securely tie the plastic bag used to store the clothing and send home
- ☐ Wash hands with soap and water and dry completely with a hand towel or paper towel
- ☐ Return the child to a supervised area

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