Plans to improve productivity

- [ ] Keeping phone down during working time (9 hours) take a break on lunch for reading books
- [ ] No chatting with workmates to prevent distraction
- [ ] Concentrating effort on writing and keep a task for https://mypapersdone.com/ with highest priority
- [ ] Meet all the deadlines in 2020
- [ ] Be more persistent with project-managers
- [ ] Take courses of time-management
- [ ] Find ways to be promoted
- [ ] Find effective free mind-maps

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