

# 165 Pre-Production

Cut Me Some Slacks

- ☐ FINALIZE NAME
- ☐ Auditions
- ☐ Final Contact Sheet
- ☐ Final Script
- ☐ Meeting with Director/AD/PM
- ☐ Director Emails Script Confirmation
- ☐ Roll-Ins Complete
- ☐ Table Read
- ☐ Email Final Crew List to Randy
- ☐ Send Final Crew List to Crew
- ☐ Segmented Shot List
- ☐ Reserve Studio for Set Build/Rehearsal
- ☐ Rundown Sheets
- ☐ Final Production Schedule
- ☐ Production Flyer
- ☐ Email Production Plan (Thursday before Show)
- ☐ End of Day Production Emails (Set Build Weekend)
- ☐ Secure Contestants
- ☐ Secure Judges
- ☐ Secure Host/s
- ☐ Write Thank Yous
- ☐ Audio/Mic Assignments
- ☐ Tape Cam Op Names
- ☐ Strike Plan
- ☐ Set Build Plan