PRE-TRAINING CHECKLIST

A successful Local Training takes significant planning and preparation. Preparation falls into two major categories: content and logistics.

General

- [ ] Confirm location – classroom and field/court
- [ ] Confirm 7.5 hour training slot
- [ ] Schedule and hold pre-training meeting with local Soccer for Success certified Trainers (this meeting confirms roles and expectations for the training)
- [ ] Confirm expected number of coach-mentors
- [ ] Order breakfast, lunch, snacks, water, etc. (as needed)
- [ ] Inform coach-mentors that attire is athletic wear

Classroom

- [ ] Secure computer with PowerPoint (PPT) installed, speakers, projector, & screen
- [ ] Download Local Training PPT (and make sure all media works)
- [ ] Secure flip chart & markers or dry erase board
- [ ] Supplies for coach-mentors to take notes
- [ ] Ensure there is a Soccer for Success Curriculum for each coach-mentor (mobile is preferred)
- [ ] Create and print Training Agendas for each coach-mentor (on Trainerhub)
- [ ] Add your program specific mobile curriculum log-in information to agenda

- [ ] Print a Practice Planning Sheet for each coach-mentor (on Trainerhub)
- [ ] Print Teach-Back assignments (on Trainerhub)
- [ ] Print Soccer for Success Teach-Back Evaluations (for every 2 coach-mentors)
- [ ] Print a Veteran Coach-Mentor Pre-Training Survey for each veteran coach-mentor (on Trainerhub)

Field

- [ ] 50 disc cones
- [ ] 8 tall cones
- [ ] Soccer balls (1 for each coach-mentor)
- [ ] Pop-Up goals (4+)
- [ ] Pinnies (at least 2 colors)

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