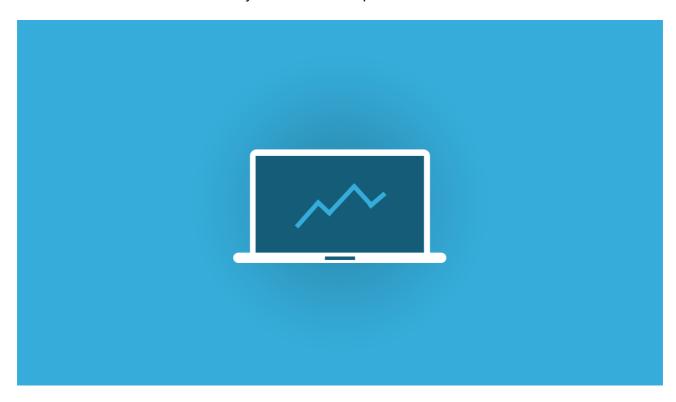
5 Keys To Effectively Manage Remote Employees

More than 40 businesses identify the 5 keys to managing remote employees effectively and keeping your remote team productive.



HIRE THE RIGHT PEOPLE Work independently Are motivated Communicate well DEFINE WORK CLEARLY Set clear expectations Set timelines TRACK & MONITOR PROJECTS Time spent on each task Provide feedback early & often Monitor progress every day COMMUNICATE FREQUENTLY

Schedule weekly meetings

Use chat for immediate action	
Use screen sharing as needed	
MEASURE & COMPARE OUTPUT	
Quality of deliverables	
Time & money spent on tasks	
Compare productivity with in-office staff	Make and Share Free Checklists
	checkli.com