

Benefits + Tips for Working Remotely

Working from home is everyone's dream. With the boom of the internet, it has become a norm for people around the globe to work from home. While it's everyone's dream, work from home can be challenging as you can struggle with productivity. This infographic created by lemonly, will give you some tips and tricks to make working



Work from anywhere in the world.

- ☐ As long as the technology is available to do so, traveling the world and relocating to beautiful locations is easy.

No commute to a Company Office.

- ☐ Save both time and money that would be spent commuting to work everyday.

Ability to focus.

- ☐ Working from home provides a quieter work environment which decreases distractions and increases productivity.

There Are No Geographical Limitations For Who Can Join The Team.

- ☐ Widen the pool of candidates for the job; and base the decision on skill rather than where they are located.

Be Productive in PJs

- ☐ Work in whatever clothing you feel most comfortable in.

Tips for making remote work even better for your company

- ☐ Schedule Short weekly meetings to check-in and to update all team members on news and events.
- ☐ Make time for team events that all employees can participate in, like an annual hackathon.
- ☐ Conduct one-on-one reviews 2-4x a year.
- ☐ Make the most of your quiet time when the rest of your team is offline. Aim to have at least a couple hours of time that overlap, and use this time for asking questions, catching up and Checking in.
- ☐ Host an annual retreat so that all team members can meet each other.
- ☐ Find a tool/program that works best for your team for day-to-day communication and allows file-sharing to get feedback — Slack or Skype are great tools to Start with.

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