

# How To Determine Your Weaknesses

The next time an interviewer asks, 'What are your weaknesses?' be prepared. Here's our advice on talking about yourself in your next interview.



## Soft Skill Weaknesses

- ☐ Do my duties Often fall between the cracks?
- ☐ Do have a damaging internal dialogue With myself?
- ☐ Does my boss have to Check in on my work constantly?
- ☐ What is my communication Style?
- ☐ Can I make effective decisions on my own?
- ☐ Am I confident in my abilities?

## Hard Skill Weaknesses

- ☐ What is my level (1-10) of proficiency in [required skill]?
- ☐ Is my work proofread or checked-over by someone else?
- ☐ What kind of feedback do I normally receive on my work?

## Interpersonal Weaknesses

- ☐ Am I quick to Offer thoughtful solutions in a pinch?
- ☐ Does my shyness get in the Way Of a great idea being Shared?

- ☐ Do I pause and listen to Other people's input?
- ☐ Do respond too quickly? Not quickly enough?
- ☐ Am persistent enough? Too persistent?
- ☐ Do I take too much work on myself?
- ☐ Do I delegate work When it makes sense?
- ☐ Do I Offer feedback to my team?
- ☐ Is my feedback too negative?

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