Tech Director NewLife NWA
weekend

ProPresenter Checklist

○ check all timers

○ check all stage display actions

○ check all audience look actions

○ check all audio/audio routing on videos

○ check scripture/points/images for sermon

Broadcast Checklist

○ go to control.resi.io

○ look at Sceduling, are the appropriate times and days set?

○ (Saturday) put Descriptions into Scheduling>Calendar Event>Edit Scedule>Edit Web Event>Edit Stream to social media(both YouTube & Facebook)

○ Once Encoder is started (12:30 Sat 9:45 Sun) go to Events>Encoder Events>Actions ••• > Watch> hit play, is there video? audio?

○ Make sure ATEM Mini has 3 Video lit Red before go time

○ is there an SSD in Ninja Blade (needs to be the one marked S, it's the only "compatible drive") if Saturday format it otherwise Hit Record

○ Broadcast Audio, have broadcast audio engineer hit Record on X32

○ check ChOP

Video Checklist

○ go to Silver Laptop near ATEM Mini and load ATEM software

○ go to Connection> select ATEM Studio Pro>connect then go to File>Restore>Desktop>ATEMCameraSettingsRestore

○ go to Connection> select ATEM Mini>connect

○ open Bomes and minimize it, now on ATEM Software select VID in program (red) and select LIVE in preview (green)

Building Checklist

○ make sure overflow projector, mom's room TV, Atrium TV/Speakers are on (after practice)

○ Start Sonos

○ start RTI Control turn system on

○ activate back stage display

Broadcast Audio

○ go to Ableton laptop back stage and select link, go to production office iMac and select link now it should read (link1)

○ is audio clipping in ninja? listen during practice/broadcast.

○ have Worship leader fire songs and check that key and bpm changes