

Tech Director NewLife NWA

weekend

ProPresenter Checklist

- ☐ check all timers
- ☐ check all stage display actions
- ☐ check all audience look actions
- ☐ check all audio/audio routing on videos
- ☐ check scripture/points/images for sermon

Broadcast Checklist

- ☐ go to control.resi.io
- ☐ look at Sceduling, are the appropriate times and days set?
- ☐ (Saturday) put Descriptions into Scheduling>Calendar Event>Edit Scedule>Edit Web Event>Edit Stream to social media(both YouTube & Facebook)
- ☐ Once Encoder is started (12:30 Sat 9:45 Sun) go to Events>Encoder Events>Actions ... > Watch> hit play, is there video? audio?
- ☐ Make sure ATEM Mini has 3 Video lit Red before go time
- ☐ is there an SSD in Ninja Blade (needs to be the one marked S, it's the only "compatible drive") if Saturday format it otherwise Hit Record
- ☐ Broadcast Audio, have broadcast audio engineer hit Record on X32
- ☐ check ChOP

Video Checklist

- ☐ go to Silver Laptop near ATEM Mini and load ATEM software
- ☐ go to Connection> select ATEM Studio Pro>connect then go to File>Restore>Desktop>ATEMCameraSettingsRestore
- ☐ go to Connection> select ATEM Mini>connect
- ☐ open Bomes and minimize it, now on ATEM Software select VID in program (red) and select LIVE in preview (green)

Building Checklist

- ☐ make sure overflow projector, mom's room TV, Atrium TV/Speakers are on (after practice)
- ☐ Start Sonos
- ☐ start RTI Control turn system on

☐ activate back stage display

Broadcast Audio

☐ go to Ableton laptop back stage and select link, go to production office iMac and select link now it should read (link1)

☐ is audio clipping in ninja? listen during practice/broadcast.

☐ have Worship leader fire songs and check that key and bpm changes

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