

Daily Online Learning Prep

Get all materials

- ☐ Binder
- ☐ Textbooks and workbooks
- ☐ extra paper
- ☐ pencil box
- ☐ notecards
- ☐ earbuds or headphones for laptop
- ☐ charger for laptop

Set the environment

- ☐ make sure laptop is charged (charge if needed)
- ☐ log on a few minutes early
- ☐ turn off distractors like TV or phone
- ☐ make sure you have a comfy chair
- ☐ make sure you have good lighting to see your work
- ☐ close doors to others rooms if needed to control extra noise
- ☐ have your backpack close by so you have anything you may need