

# 25 Alexa Commands for Sales Pros

Think Alexa is just a fun gadget to find out the weather or turn your lights on and off? Think again! Amazon Echo's voice-activated virtual assistant Alexa is a must-have for salespeople! Alexa frees up your time, makes you more productive, can save you money and even get you motivated! Alexa Skills - aka apps - provide more features and capabilities, and can be easily found and set-up.



## Productivity

- 1 *Alexa, send a text to [XYZ]*Place calls and answer text messages. Mastermind is a great skill to enhance text management.
- 2 *Alexa, call [XYZ] at 3:45pm today.*Alexa can make phone calls for you: Mastermind is a great skill to enhance call management.
- 3 *Alexa, ask my calendar what's on my schedule on August 21?*Alexa can help you manage your schedule, keep track of your to-do list, and set reminders.
- 4 *Alexa, how do you spell [word]?*Alexa can prevent embarrassing typos in your documents.
- 5 *Alexa, what were my sales last month?*Alexa can help quickly find information for you, like sales data.
- 6 *Alexa, how many days are left until [XYZ]?*Calculate the days to a deadline.
- 7 *Alexa, read my new emails.* Read, delete and prioritize emails.
- 8 *Alexa, what time is it now in London?*Calculate time zones.
- 9 *Alex, start Chat Bot. Update client [XYZ] with Contract Signed August 5.*Alexa integrates with Slack for team productivity.

## Meetings

- 10 *Alexa, schedule a meeting with [XYZ].* Alexa lets you coordinate calendars and find an available meeting time with another person.
- 11 *Alexa, move my meeting at 3pm to tomorrow at 4pm.*Alexa can reschedule meetings on your calendar.

**12** *Alexa, ask conference manager to start my call.*Alexa Conference Manager skill can find and start your conference call.

## Save Time

**13** *"Alexa, how do I drive to [XYZ]?"*Alexa can provide directions.

**14** *Alexa, how long will it take to drive from home to [XYZ]?"*Alexa will calculate how long it will take you to drive to a specific location incorporating current traffic conditions.

**15** *Alexa, call Uber for a ride.* Rushing at the airport and you need to call a ride.

**16** *Alexa, order a mocha frappuccino at Starbucks.*Order a Starbucks.

**17** *Alexa, tell me when its 11:45am every Tuesday.*Set reminders so you never miss an important meeting.

**18** *Alexa, what is the top news today?*Alexa can tell you the recent headlines and news events.

**19** *Alexa, ask Email Assistant what time my flight leaves.*Alexa's Email Assistant skill can be configured to find, track and report your travel plans.

**20** *Alexa, ask Web Analytics for my Google Analytics complete report.*Alexa's Web Analytics skill can be integrated with your website's Google Analytics to track and report website traffic.

**21** *Alexa, tell Expense Tracker that I paid 10 dollars for food.*Alexa's Expense Tracker skill can track expenses and expense categories.

**22** *Alexa, ask Security Line what is the wait time at ORD terminal 3?*Alexa can save you time by telling you how long the TSA security lines are so you don't arrive at the airport too late or too early.

## Motivation & Education

**23** *Alexa, tell me a motivational saying.*Alexa will quote random motivational tips.

**24** *Alexa, ask AnyPod to play [XYZ] Podcast.*Alexa routines can be set up using AnyPod to play podcasts.

**25** *Alexa, what's my Flash Briefing?*Alexa can set up different flash briefings with sales, entrepreneurship and business tips and news.

## Here 10 more Alexa commands to improve your productivity

**<https://www.checkli.com/checklists/anthonycaliendo/tech-hacks-that-save-money-10-alexa-productivity-commands-1>**

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