

## some

- ☐ Review your systems
- ☐ Nominate a point of contact
- ☐ Assess your workforce
- ☐ Review your pension arrangements
- ☐ Know your staging date and develop a plan
- ☐ Register with the Pensions Regulator and keep records
- ☐ Communicate the changes
- ☐ Automatically enrol eligible jobholders
- ☐ Keep track of age and earnings
- ☐ Contribute to your workers' pensions