

# How to Write an ESL Report

Writing ESL reports can be challenging, but they are essential for student growth and development. Learn how to write a comprehensive yet helpful feedback report for your ESL students with this free checklist.



- ☐ Start with an introduction about the student and class.
- ☐ Discuss specifics about what was taught in class.
- ☐ Be specific and keep it short.
- ☐ Give constructive criticism that is specific to the student's strengths and weaknesses.
- ☐ Be sure to include what you would like to see improved in future classes, assignments, or exams.
- ☐ End by thanking the parents/students for being a part of your class.
- ☐ Avoid creating reports from scratch.
  - ☐ Use tools like FeedbackPanda to help you with report templates and save time.

## How to use FeedbackPanda templates for ESL reports

- ☐ Sign up for a free trial and get immediate access to templates.
- ☐ Browse through thousands of report templates.