

CPASE Opening Checklist

To Be Completed Each Morning

- ☒ Wellness Studio—all lights on and operational—including Namaste sign, toilets clean, rooms clean, room set up for next class.
- ☒ Front Desk—CCTV fully operational, tidy and clean. Mats clean, floors clean and dry, Door clean, smear free and mats clean/hovered.
- ☒ Control room normal, no obvious irregularities, Master switch on, Televisions CPASE/Cyclo—ON, music On, strip light on.
- ☒ Staff room CCTV on, room clean and tidy,
- ☒ Pit Stop—Clean, floor dry, mat clean, towels stocked, tinita clean and switched on, fire door closed and free from obstruction.
- ☒ Cyclone—floor dry, television on all screens, strip lights all operating correctly, towels fully stocked. Fire door free from obstruction
- ☒ Regen—room clean, blind open, machine switched on and clean, external lights fully illuminated.
- ☒ Stasis—room clean, machine switched on, shoes tidy, sufficient towel stock, gloves for the day in situ, blind open. .
- ☒ Batak Wall switched on.
- ☒ Gym Floor—all machines are on and visually operational. Screens clean and no lost property, water bottles around the vicinity.
- ☒ Gym floor fire door closed and free from obstruction.
- ☒ Gym Floor—All plates removed from equipment. Squat racks clean and dry.
- ☒ Slide and Crane, clean, safe for use and free from obstruction.
- ☒ Inferno—All equipment neatly in stowages, clean and tidy.
- ☒ Skill runs aren't close to the mirrors.
- ☒ Mirrors clean and streak free.
- ☒ Fire door free from obstruction.
- ☒ Ladies Changing room—clean, dry, hairdryer and straightener cords free from tangles and in good repair.
- ☒ Ladies Changing Room—toilets clean, stocked with toilet rolls etc.
- ☒ Pool Area—all tiles, clean, in good repair.
- ☒ Pool Area—stone beds clean, smear free.
- ☒ Pool Area—no towels, misc. items on sauna ovens etc.
- ☒ Unisex toilets clean and stocked
- ☒ Plant Room—No obvious visual issues. All tasks completed as per tasks 21 of 26 DM Manual.
- ☒ Mens changing rooms, clean and stocked—floors dry.

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