

Best EngFest To Do List

Teachers should make sure to carry out the items listed below to make a sound project for a quality label.

- ☐ Is all personal information password protected in the TwinSpace?
- ☐ Are you using copyright-free material?
- ☐ Are the results of the evaluations from students and teachers visible in the TwinSpace?
- ☐ Are you disseminating the project outside of the classroom?
- ☐ Make a note of the web tools you have used.
- ☐ Explain e-safety, code of conduct and copyright issues to your students.
- ☐ Send occasional updates on the teachers bulletin on the twinspace homepage.
- ☐ Post only important events on homepage rather than all the activities.
- ☐ Students' faces on pictures should be blurred (depending on the national policy).
- ☐ Take parental consent forms and upload a picture of them on the related page.
- ☐ Have your students write in the forum under a related topic.
- ☐ Follow the workplan and meet the deadlines (if given)
- ☐ Is there an impact on your students' participation in the project?
- ☐ Is there an impact on your participation in the project?
- ☐ Make sure your work is visible on Twinspace.
- ☐ Unlist the Youtube videos created for the purpose of this project. (eg. tutorials, activity videos)
- ☐ Create a bulletin board at your school to disseminate the results and publish them on Twinspace.