

# VFS Re-issue of passport on expiry over 3 years (having a valid visa)

VFS document checklist for Indian Passport Reissue application in UK

- ☐ Online application form (<https://portal3.passportindia.gov.in/Online/index.html>)  
<https://portal3.passportindia.gov.in/Online/index.html>
- ☐ Old Passport
- ☐ 4 (four) recent photographs (2 inch X 2 inch)  
frontal view of full face  
color with white background
- ☐ Annexure E (<https://www.vfsglobal.com/india/uk/pdf/Annexure-E.pdf>)  
<https://www.vfsglobal.com/india/uk/pdf/Annexure-E.pdf>
- ☐ PPF (Personal Particulars Form) (<https://www.vfsglobal.com/india/uk/pdf/Personal-Particular-Form.pdf>)  
Needed for Police verification  
If minor, add 1 for each parent
- ☐ Copy of Valid UK Visa/ Biometric Card
- ☐ UK Address Proof
- ☐ Application must be filled with one Indian address (with Police station & Pin code)
- ☐ VFS Declaration Form ([http://www.vfsglobal.com/india/uk/pdf/Declaration2\\_240815.pdf](http://www.vfsglobal.com/india/uk/pdf/Declaration2_240815.pdf))
- ☐ A notarized affidavit (only for jurisdiction Edinburgh and London) in the prescribed format along with a letter addressed to the respective mission, giving a reason for delay in renewing the passport  
(<https://www.vfsglobal.com/india/uk/pdf/Affidavit.pdf>)