

NLC SETUP CHECKLIST

Use this list to check off completed processes so we can all be on the same page to ensure we don't overlook items

Trailer

- ☐ Unload Trailer

Stage Fixtures

- ☐ Close Trailer
- ☐ Place On Stage Lighting Fixtures
- ☐ Power to On Stage Light Fixtures
- ☐ Blue Cable Spool (Stage Lights)
- ☐ Aim Beam Lights

Audio

- ☐ Set Sound Board on Table
- ☐ Place Subs and Tops
- ☐ Power to Subs and Tops
- ☐ Green Cable Spool (Audio)
- ☐ Cat 5 Cable Spool (Brain to Board)

Projection

- ☐ Raise Projection Screens
- ☐ Place and Power Projectors
- ☐ Aim Projectors
- ☐ Red Coax Cable (Board Decimator [Red Box] to Stage Decimator [Red Box])

Par Lighting (Z100's)

- ☐ Setup and Place Par Lights
 - ☐ Power to Par Lights
 - ☐ Pink Cable Spool (Par Lights)
 - ☐ Aim Par Lights
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Jesse

- ☐ Place and Fill Hazers (Jesse)
- ☐ Power to Hazers (Jesse)
- ☐ Set Up Sound Board Table Connections (Jesse)
- ☐ Program Lighting (Jesse)

Final Touches

- ☐ Set Up TV
- ☐ Cable Covers (On Stage)
- ☐ Door Lock Bar
- ☐ Cable Covers (Off Stage)
- ☐ Slide Sound Board Tables Forward
- ☐ Close Curtain

As Time Allows

- ☐ Add New Bins and Label Appropriately (See Lianne)

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