Silverdale

Checklist

- [ ] Sweep retail floor (making sure to get rubbish off edges)
- [ ] Scrub aisle floors (30 minutes)
- [ ] Scrub remaining floor (30 minutes)
- [ ] Sweep checkouts (making sure to get rubbish from all corners)
- [ ] Mop checkouts (making sure the mop is semi-DRY)
- [ ] Mop bakery, deli x2, seafood and warehouse entrances EVERY NIGHT (slurry may be required)
- [ ] Clean and mop warehouse toilet (making sure to wipe outside of toilet bowl, on top on hand soap dispenser and door)
- [ ] Wipe shark teeth bars twice a week
- [ ] Mop inside alcohol fridges and aisles
- [ ] Even number aisles to be mopped every Monday, Wednesday, Friday, Sunday
- [ ] Odd number aisles to be mopped every Tuesday, Thursday, Saturday
- [ ] Produce edges (including around bins) to be mopped every second day
- [ ] Level 1 stairs to be swept and mopped
- [ ] Level 1 toilets cleaned (making sure to wipe outside of toilet bowl, on top on hand soap dispenser, toilet roll holders and door)
- [ ] Sanitary pods to be changed on Level 1 & customer toilet every Wednesday
- [ ] Nappy bag to be replaced every wednesday
- [ ] Level 1 kitchen bin to be emptied every night
- [ ] Level 1 main floor mopped (blue mop ONLY)
- [ ] Level 1 toilets mopped (red mop ONLY)
- [ ] All stickers including their glue to be removed daily
- [ ] Entrance mats vacuumed every night
- [ ] Entrances mopped (including area between trolleys)
- [ ] All edges in front of (checkouts) to be mopped where scrubbing machine cannot reach
- [ ] Window sills in entrances to be wiped every second day
- [ ] Cobwebs to be removed in entrances, level 1 and customer toilet
- [ ] Airvents to be cleaned as needed
- [ ] Check fridges in seafood, produce and aisle 15 to see if leaks need mopping
- [ ] Clean all mops and buckets once finished and stack in cleaners cage
- [ ] Check machine before use (battery water levels, pads)

- [ ] SIGN IN EVERY NIGHT MUST BE DONE

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