

# VFS Re-issue or fresh passport in case of minor

VFS document checklist for Indian Passport application in UK

- ☐ Online application form (<https://portal3.passportindia.gov.in/Online/index.html>)  
<https://portal3.passportindia.gov.in/Online/index.html>
- ☐ 4 (four) recent photographs (2 inch X 2 inch)  
frontal view of full face  
color with white background
- ☐ Annexure E (<https://www.vfsglobal.com/india/uk/pdf/Annexure-E.pdf>)  
<https://www.vfsglobal.com/india/uk/pdf/Annexure-E.pdf>
- ☐ PPF (Personal Particulars Form) (<https://www.vfsglobal.com/india/uk/pdf/Personal-Particular-Form.pdf>)  
Needed for Police verification  
If minor, add 1 for each parent
- ☐ Copy of Valid UK Visa/ Biometric Card
- ☐ Copy of the First and last page of the current passport( In case of renewal)
- ☐ UK Address Proof
- ☐ Application must be filled with one Indian address (with Police station & Pin code)
- ☐ VFS Declaration Form ([http://www.vfsglobal.com/india/uk/pdf/Declaration2\\_240815.pdf](http://www.vfsglobal.com/india/uk/pdf/Declaration2_240815.pdf))
- ☐ Copy of Parents Passport (First and Last page) + Biometric Card/Valid UK Visa
- ☐ Annexure - D (<https://www.vfsglobal.com/india/uk/pdf/D-Annexure.pdf>)
- ☐ Annexure – C for single parent (<https://www.vfsglobal.com/india/uk/pdf/C-Annexure.pdf>)
- ☐ Change of appearance declaration ([https://www.vfsglobal.com/india/uk/pdf/Consent\\_and\\_Undertaking\\_letter\\_140716.pdf](https://www.vfsglobal.com/india/uk/pdf/Consent_and_Undertaking_letter_140716.pdf))
- ☐ Copy of Birth Certificate(Full Version)
- ☐ Birth Registration Certificate issued by HCI/CGI (mandatory)
- ☐ Parents with no valid UK visa, parents need to complete the required form
- ☐ Copy of Parents Marriage Certificate
- ☐ Parents who are not married - Child born out of wedlock Affidavit (<https://www.vfsglobal.com/india/uk/pdf/Affidavit-for-child-born-out-of-wedlock.pdf>)

**Make and Share Free Checklists**

**checkli.com**